January 27, 2023

Planning Board Town of Florida 214 Fort Hunter Rd. Amsterdam, NY 12010

Re: Project Narrative for Planning Board-Special Use Permit

Owner: John & Grace Kimber

Location: 526 McDougall Road, Pattersonville NY 12137

Tax ID: S.B.L. 104.-1-9 DMR Project Number: 2023.004.01

Dear Planning Board Members:

John and Grace Kimber, the owners of the above noted parcel located at 526 McDougall Road, have contracted DMR Civil Engineering PLLC to prepare required site plan documents and attend a Town of Florida Planning Board Meeting. The Kimber's are requesting to be allowed to hold weddings and similar events at their property.

Weddings and other similar events will be held in, or immediately adjacent to an existing 2,200 SF barn. The building is currently serviced by water and electricity which has enough capacity to accommodate the proposed usage. Portable restrooms will be used on site during events. Portable lights will be used to provide lighting adequate for pedestrian usage as well as ingress and egress of vehicles from the site. For large events, a tent maybe used to accommodate the demand from attendees.

Parking will be in a 1.5-acre field immediately adjacent to the barn. The field where the parking will occur is relatively flat with more than enough space to supply the amount that is required. It is estimated that there will never be more than 200 people in attendance at any one single event. As per the Town of Florida Zoning Ordinance, 1 parking space is required for every 2 persons at a place of assembly. Therefore, a minimum of 100 parking spaces will be provided.

The use proposed for this property will not create any ground disturbance, will not increase stormwater flow, nor will it have any adverse effects on the environment. Signage identifying the farm will be relatively small in composition and will be placed in a few strategic locations to allow visitors to view them from different vantage points.



Attached please find a set of site plans identifying the proposed usage, the planning board application, the completed Short Environmental Assessment Form and picture of the proposed signage.

DMR Civil Engineering respectfully requests approval from the Town of Florida for the use of weddings and similar events at the above noted property of John and Grace Kimber.

Should you have any questions or concerns, feel free to contact me at the office at any time. Thank you.

Sincerely,

DMR CIVIL ENGINEERING PLLC

Darrin M. Romeyn, P.E. - NYS PE License Number 087772



| Application #: | |
|----------------|--|
| Date: | |
| Project Name: | |

Page 1 of 2

Town of Florida Planning Board Application to the Planning Board

A completed Application must be filed at least ten (10) days prior to the meeting at which it is to be considered by the Planning Board, including all applicable attached information.

| Applicant: John & Grace Kimber | Property Owner: |
|--|---|
| 526M D HD | (if different) |
| Address: 526 McDougall Rd. | Address: |
| Pattersonville, NY 12137 (T-Florida Jurisdiction) | |
| Phone: () (518) 986-4807 | Phone:() |
| Professional | Other: |
| Advisor: Darrin Romeyn P.E., DMR Civil Engineering | (if appropriate, please specify) |
| Address: 28 South Main St. | Address: |
| 11461035 | Additions. |
| Gloversville, NY 12078 | |
| Phone: () (518) 752-5167 | Phone: () |
| 1) Property Location: | |
| Address: 526 McDougall Rd., Patterson | ville NY 12137, (T Florida Jurisdiction) |
| General Location: West side of McDougall when | heading north. |
| | |
| Zoning District: Agriculture | |
| Tax Parcel ID# (SBL): S.B.L. 1041-9 | |
| 2) Type of Application (please check appropria | |
| Major Subdivision/ | \$500 |
| ☐Minor Subdivision | \$100 |
| ☐ Major Site Plan | \$500 |
| ☐ Minor Site Plan | \$100 |
| X Special Permit | \$100 |
| Lot Line Adjustment | \$100 |
| 3) Project Description: Please see attached Project Project Description: | oject Narrative |
| 5) Project Description: | ojectiuntave |
| are only intended to be a guide to the applica- | the required information has been attached. These checklists ant, for specifics on submission requirements, procedures, applicable Town Ordinance (Zoning, Subdivision, etc.), and Date: 1/27/23 |
| Property Owner's Signature: As Above | Date: |

| Application #: |
|----------------|
| Date: |
| Project Name: |
| |

Page 2 of 2

For Office Use Only

| Total Amount received: \$ Check # (s)/Date: Received By: | | |
|--|--|--|
| Zoning Enforcement Officer's certification that application is Regulations. | complete and in conformation | nce with Zoning |
| (Zoning Enforcement Officer) | | |
| For Planning Board Use Only | en de la companya de | akanni kanni k |
| The Planning Board held a Public Hearing on (year) in consideration of this application. | · | (date), |
| The application is hereby: | .₹ | |
| ☐ Approved☐ Approved with modifications☐ Disapproved | | |
| Modifications and comments: | | <u> </u> |
| | | <u></u> |
| | | |
| • | | |
| Chairman, Town of Florida Planning Board | | |
| Date | | |

| Application #: | |
|----------------|--|
| Date: | |
| Project Name:_ | |

Town of Florida Site Plan Submission Requirement Checklist

Site Plan shall be prepared by a surveyor, registered professional engineer, architect, or landscape architect at a scale of one inch (1") equals twenty feet (20') or less, on standard 24"x 36" sheets.

| | _1) | A completed and signed application to the Planning Board (including this checklist and all information required hereon). |
|---|-------|--|
| X | _2) | If the property is a farm operation within a NYS Agricultural District <u>or</u> with boundaries within 500 feet of a farm operation located in a NYS Agricultural District, the applicant must complete and submit (with this application) an Agricultural Data Statement (NYS Ag. & Markets) (see attached Appendix A). |
| X | _ 3) | A completed part 1 of an Environmental Assessment Form (either short or full form, depending upon the nature of the proposal and in conformance with the New York State Environmental Quality Review Act SEQR (6 NYCRR 617), (see attached forms in Appendix B). |
| | In ad | dition each submitted site plan shall include: |
| X | _ 4) | Name of the project, boundaries, location maps showing site's location in the town, date, north arrow and scale of the plan. |
| X | _ 5) | Name and address of the owner of record, developer, and seal of the engineer, architect, surveyor or landscape architect. |
| X | _ 6) | Name and address of all owners of record of abutting parcels and those within five hundred feet (500') of the property line. |
| X | _7) | All existing lot lines, easements, and right-of-ways. Include areas in acres or square feet, abutting land uses, and the location and size of structures within five hundred feet (500') of the site. |
| X | _ 8) | The location and use of all existing and proposed buildings and structures within the development. Include all dimensions of height and floor area, and showing all exterior entrances, and all anticipated future additions and alterations. |
| X | _9) | The location of all present and proposed public and private ways, parking areas, driveways, sidewalks, ramps, curbs, fences, paths, landscaping and walls. Location, type and screening details for all waste disposal containers shall also be shown. |
| X | 10) | The location, height, intensity and bulk type (ie. Fluorescent, sodium incandescent) of all external lighting fixtures. The direction of illumination and methods to eliminate glare onto adjoining properties must be shown. |
| X | _11) | The location, height, size, materials and design of all proposed signage. |
| X | 12) | The location of all present and proposed utility systems including: |

| Application #: | |
|----------------|--|
| Date : | |
| Project Name: | |

- a. Sewage or septic systems
- b. Water supply systems
- c. Telephone, cable and electrical systems
- d. Storm drainage systems including existing and proposed drainage lines, culverts, catch basins, headwalls, end walls, hydrants, manholes, and drainage swales

The planning board may also require soil logs, soil profile analysis (deep hole test pits), percolation tests and storm water run-off calculations for large developments or developments in environmentally sensitive areas.

- Plans to prevent the pollution of surface or groundwater, erosion of soil both during and after construction, excessive runoff, excessive raising or lowering of the water table, and flooding of other properties, as applicable. There shall be pre and post drainage calculations for the site done by a certified engineer. From this the engineer must show how there will be no increase in runoff from the site. The use of ponds, dry wells, ect. Shall be used, but all sites shall have zero increase in runoff so as not to disturb neighboring properties.
- Existing and proposed topography at five foot (5') contour intervals. All elevations shall refer to the nearest US Coastal and Geodetic Bench Mark. If any portion of the parcel is within the 100-year floodplain, the area will be shown, and base flood elevation given. Indicate areas within site where ground removal or filling is required, and give its approximate volume in cubic yards.
- A landscape plan showing all existing natural land features, trees, forest cover and water sources, and all proposed changes to these features, including size and type of plant material, and erosion control measure. Water sources will include ponds, lakes, brooks, streams, wetlands, floodplains, and drainage retention areas.
- X 16) Traffic flow patterns within the site, entrances and exits, loading and unloading areas, curb cuts on the site and within two hundred feet (200') of the site.

The planning board may require a detailed traffic study for large developments or for those in heavy traffic areas to include:

- The projected number of motor vehicle trips to enter or leave the site, estimated for daily and peak hour traffic level;
- b. The projected traffic flow pattern including vehicular movements at all major intersections likely to be affected by the proposed use of the site;
- c. The impact of this traffic upon existing abutting public and private ways in relation to existing road capacities. Existing and proposed daily and peak hour traffic levels as well as road capacity levels shall also be given.
- X 17) For new construction or alterations to any existing building, a table containing the following information must be included:
 - Area of building to be used for a particular use such as retail operation, office storage, ect.;
 - b. Maximum number of employees;
 - C. Maximum seating capacity, where applicable;
 - d. Number of parking spaces existing and required for the intended use
- N/A

 18) Elevation plans at a scale of ¼"=1' for all exterior facades of the proposed structure(s) and/or existing facades, plus addition(s) showing design features and indicating the type and color of materials to be used.

| | Application #: |
|---------------|----------------|
| | Date: |
| Project Name: | |

Town of Florida Site Plan Approval Checklist

| Αŗ | plicant: | Date Completed |
|----|---|---|
| | Pre-Submission Conference is held between the Code Enforcement Officer and the Application | nt |
| О | Nine (9) copies of the Site Plan and Application are submitted to the Code Enforcement Officer accompanied by the required fee | *************************************** |
| | Code Enforcement Officer: | |
| | (signature) | |
| | Within ten (10) days of submission by the applicant, the Code Enforcement Officer certifies Whether or not the application is complete and is in conformance with the Town's Zoning Ordinance | |
| | The Code Enforcement Officer forwards the complete application to the Planning Board Chairman no later than twenty (20) days prior to its meeting | |
| | Planning Board reviews Site Plan Application and declares intent to be Lead Agency (SEQI sets public hearing date and notifies applicant | R); |
| | Planning Board refers Site Plan to County Planning Board (if applicable) | |
| | Hold Public Hearing | |
| | Planning Board completes SEQR process, and files all documents as required by law | |
| | Planning Board approves, conditionally approves, disapproves Site Plan | |
| Ö | Planning Board files all documents as necessary | |

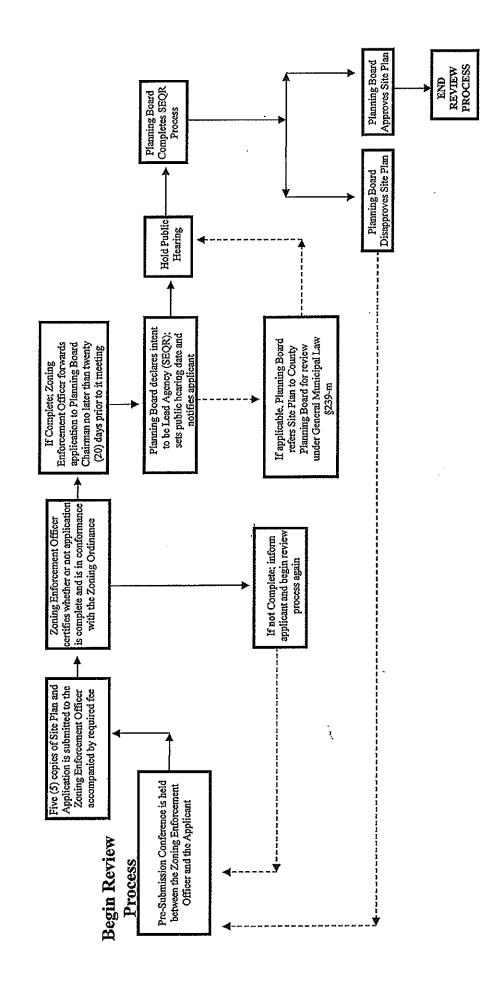
State Environmental Quality Review Act (SEQR) Forms

All Downloadable SEQR Forms are PDF Files

The Environmental Assessment Forms (Appendices A and B) should be used (as of October 7, 2013) for applications to be submitted to reviewing, funding or approving agencies. If you are new to filling out the EAFs or using the EAF Mapper, or have questions about how to use them, we recommend that you begin with the Environmental Assessment Form (EAF) Workbooks at http://www.dec.ny.gov/permits/90125.html. You may also want to view The New EAFs - EAFs for the 21st Century (PDF) at http://www.dec.ny.gov/docs/permits_ej_operations_pdf/eafwebinar.pdf, which is a training program on using the new (2013) Environmental Assessment Forms, Workbooks and EAF Mapper. EAF forms can be filled out and saved with Acrobat Reader.

- EAF Mapper Application at http://www.dec.ny.gov/eafmapper/, (will generate partially filled-in EAFs) The EAF Mapper Application is an Internet-based Geographic Information System (GIS) specifically designed to facilitate the NY State Environmental Quality Review (SEQR) process by answering geographic or place-based questions on the Short and Full Environmental Assessment Forms (EAFs). The EAF Mapper will provide its results by directly filling out many place-based questions in Part 1 of an electronically fillable SEAF or FEAF form and returning the partially completed form to the applicant or sponsor to finish. If you are using the EAF, Mapper, do not complete any part of a PDF for either the SEAF or FEAF first. Rather, start with the EAF Mapper and wait for the program to fill in the various answers, then save the document to your computer and continue completing the forms from there. If you start a PDF before running the EAF Mapper, any information entered will be lost when the program applies Help in using the EAF Mapper application http://www.dec.ny.gov/EAFHelp/, is located on the EAF Mapper Application's main page next to "feedback". Additional guidance can be found in the EAF Workbook at http://www.dec.ny.gov/permits/90201.html, under the subsection "Using the EAF Mapper".
- Short Environmental Assessment Form (SEAF) (Appendix B to 6 NYCRR 617.20)
 - o <u>SEAF Part 1 (PDF)</u> at http://www.dec.ny.gov/docs/permits_ej_operations_pdf/seafpartone.pdf
 - SEAF Part 2 & 3 (PDF) at http://www.dec.ny.gov/docs/permits_ej_operations_pdf/seafpartwo.pdf
- Full Environmental Assessment Form (FEAF) (Appendix A to 6 NYCRR 617.20)
 - FEAF Part 1 (PDF) at http://www.dec.ny.gov/docs/permits_ej_operations_pdf/feafpart1.pdf
 - FEAF Part 2 (PDF) at http://www.dec.ny.gov/docs/permits_ej_operations_pdf/feafpart2.pdf
 - o <u>FEAF Part 3 (PDF)</u> at http://www.dec.ny.gov/docs/permits ej operations pdf/feafpart3.pdf

Town of Florida Site Plan Approval Flow Chart



Short Environmental Assessment Form Part 1 - Project Information

Instructions for Completing

Part 1 – Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

| Part 1 – Project and Sponsor Information | | | | | | | |
|---|------------------|-------------|--------|--------------------|-------|------|--|
| Name of Action or Project: | | | | | | | |
| Project Location (describe, and attach a location map |): | | | | | | |
| Brief Description of Proposed Action: | | | | | | | |
| Name of Applicant or Sponsor: | | | Telep | hone: | | | |
| | | | E-Ma | il: | | | |
| Address: | | | | | | | |
| City/PO: | | | State: | | Zip C | ode: | |
| 1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? | | | , | NO | YES | | |
| If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2. | | | | | | | |
| 2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: | | | | NO | YES | | |
| 3. a. Total acreage of the site of the proposed action? acres b. Total acreage to be physically disturbed? acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? acres | | | | | | | |
| 4. Check all land uses that occur on, are adjoining o | r near the propo | sed action: | | | | | |
| 5. Urban Rural (non-agriculture) | Industrial | Commercia | ıl | Residential (subur | ban) | | |
| ☐ Forest Agriculture ☐ Parkland | Aquatic | Other(Spec | eify): | | | | |

| 5. | Is the proposed action, | NO | YES | N/A |
|-------|--|----|-----|-----|
| | a. A permitted use under the zoning regulations? | | | |
| | b. Consistent with the adopted comprehensive plan? | | | |
| 6 | Is the proposed action consistent with the predominant character of the existing built or natural landscape? | | NO | YES |
| 6. | is the proposed action consistent with the predominant character of the existing built of natural fandscape? | | | |
| 7. | Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? | | NO | YES |
| If Y | Yes, identify: | | | |
| | | | NO | VEC |
| 8. | a. Will the proposed action result in a substantial increase in traffic above present levels? | | NO | YES |
| | b. Are public transportation services available at or near the site of the proposed action? | | | |
| | c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action? | | | |
| 9. | Does the proposed action meet or exceed the state energy code requirements? | | NO | YES |
| If th | he proposed action will exceed requirements, describe design features and technologies: | | | |
| 10. | Will the proposed action connect to an existing public/private water supply? | | NO | YES |
| | If No, describe method for providing potable water: | | | |
| 11. | Will the proposed action connect to existing wastewater utilities? | | NO | YES |
| | If No, describe method for providing wastewater treatment: | | | |
| | a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district | t | NO | YES |
| Cor | ich is listed on the National or State Register of Historic Places, or that has been determined by the mmissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the te Register of Historic Places? | | | |
| arcl | b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for haeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory? | | | |
| 13. | a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency? | | NO | YES |
| | b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? | | | |
| If Y | Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: | | | |
| | | | | |

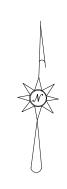
| 14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: | | |
|--|-------|--------------------|
| ☐ Shoreline ☐ Forest ✔ Agricultural/grasslands ☐ Early mid-successional | | |
| ☐ Wetland ☐ Urban ☐ Suburban | | |
| | | |
| 15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered? | NO | YES |
| reactar government as uncatened of endangered: | ~ | |
| 16. Is the project site located in the 100-year flood plan? | NO | YES |
| | V | |
| 17. Will the proposed action create storm water discharge, either from point or non-point sources? | NO | YES |
| If Yes, | V | ****************** |
| a. Will storm water discharges flow to adjacent properties? | V | |
| b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? | V | |
| If Yes, briefly describe: | | |
| | | |
| | | |
| 18. Does the proposed action include construction or other activities that would result in the impoundment of water | NO | YES |
| or other liquids (e.g., retention pond, waste lagoon, dam)? | | |
| If Yes, explain the purpose and size of the impoundment: | V | |
| | | |
| 49. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste | NO | YES |
| management facility? | | |
| If Yes, describe: | V | П |
| | | |
| 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or | NO | YES |
| completed) for hazardous waste? | | |
| If Yes, describe: | | |
| | | Ш |
| I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BE | ST OF | |
| MY KNOWLEDGE | | |
| Applicant/sponsor/name: Darrin Romeyn, P. E. Date: 1/27/23 | 3 | |
| | 1 12. | |
| Signature: Title: Trincipal, JMP God | RNG | |
| | | |

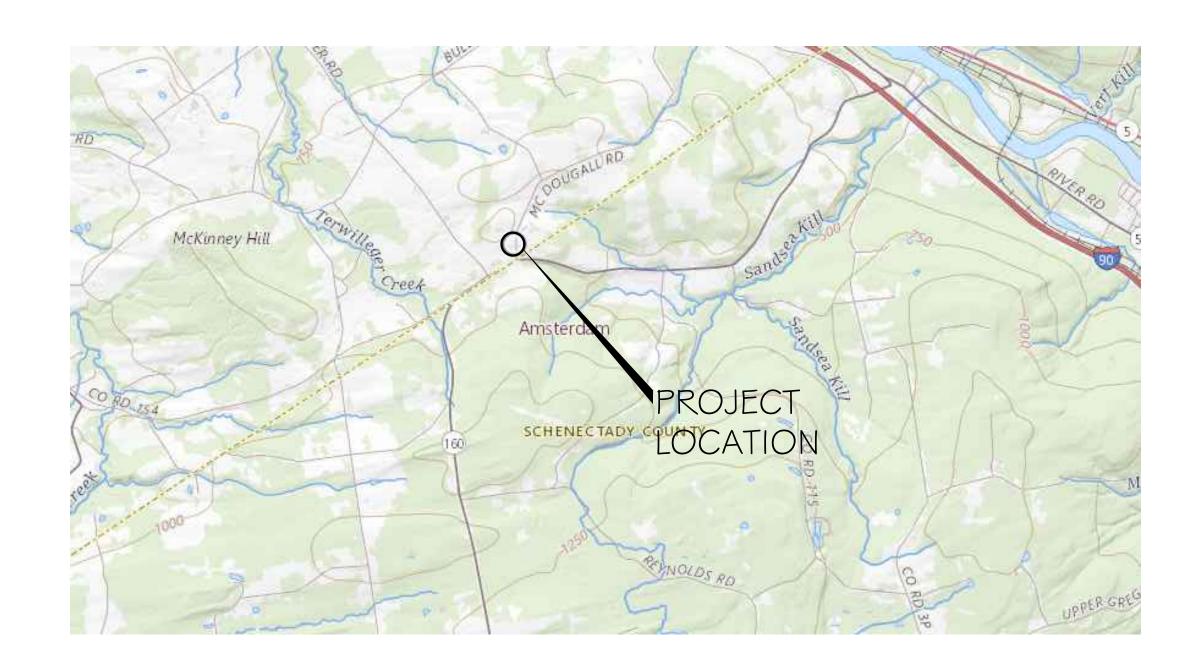


Disclaimer: The EAF Mapper is a screening tool intended to assist project sponsors and reviewing agencies in preparing an environmental assessment form (EAF). Not all questions asked in the EAF are answered by the EAF Mapper. Additional information on any EAF question can be obtained by consulting the EAF Workbooks. Although the EAF Mapper provides the most up-to-date digital data available to DEC, you may also need to contact local or other data sources in order to obtain data not provided by the Mapper. Digital data is not a substitute for agency determinations.



| Part 1 / Question 7 [Critical Environmental Area] | No |
|---|---|
| Part 1 / Question 12a [National or State Register of Historic Places or State Eligible Sites] | No |
| Part 1 / Question 12b [Archeological Sites] | No |
| Part 1 / Question 13a [Wetlands or Other Regulated Waterbodies] | Yes - Digital mapping information on local and federal wetlands and waterbodies is known to be incomplete. Refer to EAF Workbook. |
| Part 1 / Question 15 [Threatened or Endangered Animal] | No |
| Part 1 / Question 16 [100 Year Flood Plain] | No |
| Part 1 / Question 20 [Remediation Site] | No |





LOCATION PLAN



WEDDING / EVENT SITE PLAN DESIGN

526 McDOUGALL ROAD

TOWN OF FLORIDA * MONTGOMERY COUNTY NEW YORK

PREPARED FOR: JOHN & GRACE KIMBER

PREPARED FOR PLANNING BOARD MEETING DATED FEBRUARY 06, 2023

PREPARED BY:

DMR CIVIL ENGINEERING PLLC

28 SOUTH MAIN STREET

GLOVERSVILLE, N.Y. 12078

TEL: (518) 752-5167

| RAWIN | IG INDEX: | |
|-------|-----------------|--|
| P-1 | Site Plan | |
| P.2 | Site Plan Inset | |

